Access to Mandatory Professional Development Courses on AI and Education
Carsten Holz <carstenholz@gmail.com>   Mon, Sep 16, 2024 at 12:31 PM
To: [Administrator]

Dear [Administrator],

Can you please let me know how I can remove from my Dashboard in Canvas the four AI-related courses that have been added to my Dashboard without my consent?

In matters of teaching my classes, I do not wish to be reminded of the new totalitarianism at HKUST (https://carstenholz.people.ust.hk/Initiative/2024-9-16-Holz-Email-to-Provost-re-MandatoryCourses.pdf) every time I log on to Canvas, with the Dashboard apparently being the default start page.

If I am not allowed to move or delete the four AI-related courses off the Dashboard, could *you* please move them into 'Courses' in the left-hand-side menu, or do whatever it takes to get them off the Dashboard?

Otherwise, is the only solution to stop using Canvas altogether?

Thanks,
Best,
Carsten

On Fri, Sep 13, 2024 at 2:46 PM Gloria H L LO <ctgloria@ust.hk> wrote:
Dear colleagues,

I hope this message finds you well.

As mentioned in an earlier email from the Provost's office, all faculty members are required to complete the mandatory professional development courses on Generative Artificial Intelligence (GenAI) and its impact on education by August 31, 2025.

I'm pleased to inform you that the auto-enrolment process is now complete, and you can access the courses via Canvas immediately. To assist you in planning your time, here is a breakdown of the available courses and their respective modules:

Optional Courses:

GENAI-001 | Introduction to Generative AI and Education (~2 hours)

Module 1: Basics of Generative AI (~20 mins)
Module 2: Applications of Generative AI in Education (~50 mins)
Module 3: Challenges and Ways Forward in the AI Era (~30 mins)

GENAI-002 | Prompt Engineering for Generative AI in Education (~2 hours)

Module 1: ChatGPT101: Foundation and Overview (~40 mins)
Module 2: First Steps in Prompt Techniques (~30 mins)
Module 3: Elevating Prompt Design: Advanced Techniques (~50 mins)

Mandatory Courses:

GENAI-003 | AI-Enhanced Assessment: Frameworks and Guidelines for Innovative Design and Practice (~3 hours)

Module 1: Rethinking Assessment Design in the AI Era (~40 mins)
Module 2: Strategies for Designing Assessments: A Passive-Participatory Model (~50 mins)
Module 3: The Role of GenAI in Shaping Dialogic Learning Experiences and Assessments (~50 mins)

GENAI-004 | Enhancing Your Course with Generative AI (~3.5 hours)

Module 1: Analyzing Your Course Outline (~60 mins)
Module 2: Enhancing Your Content Development (~45 mins)
Module 3: Fostering Active Engagement (~60 mins)
Module 4: Creating Assessments for Learning (~45 mins)

Each course is self-paced and can be accessed at your convenience. You will need to score at least 80% on the included quizzes to pass and receive a badge from the Academy of Education Excellence (AEE) upon completion.

Thank you once again for your commitment to professional development and ensuring the best learning experience for our students. If you have any questions or need assistance accessing the courses, please don't hesitate to contact cei@ust.hk.

Best,
Sean

From: Office of the Provost <provost@ust.hk>
Sent: Tuesday, September 10, 2024 4:16 PM
To: prvst-staff-req@lists.ust.hk
Cc: Office of the Provost <provost@ust.hk>; Associate Provost (Teaching and Learning) <aptl@ust.hk>; CEI | Center for Education Innovation <cei@ust.hk>
Subject: Mandatory Professional Development Courses on AI and Education

Dear colleagues,

We hope the new academic year is off on a good start.

As Generative Artificial Intelligence (GenAI) tools continue to rapidly evolve, it is crucial that we equip ourselves with the necessary skills and knowledge to integrate AI effectively into our teaching practices. In line with this, HKUST emphasizes the importance of upholding quality assurance in teaching, academic integrity, and students' positive learning experiences. To ensure this, we believe all faculty members should be prepared to teach and administer courses in the AI era.

The Center for Education Innovation (CEI) offers four self-paced online courses focused on Generative AI and Education. These courses are designed to provide you with foundational knowledge of AI, including its applications in education, course design, pedagogy, and, critically, assessment design. The impact of AI on academic integrity and effective evaluation methods is a particular focus, given the potential for students to utilize AI in unsupervised assessments.

Recognizing that some of you may already be familiar with the basics of AI and prompt engineering, we have structured the professional development requirements accordingly:

Optional Courses:

GENAI-001: Introduction to Generative AI and Education (~2 hours)
GENAI-002: Prompt Engineering for Generative AI in Education (~2 hours)

Mandatory Courses:

GENAI-003: AI-Enhanced Assessment: Frameworks and Guidelines for Innovative Design and Practice (~3 hours)
GENAI-004: Enhancing Your Course with Generative AI (~3.5 hours)

Faculty members are required to complete the mandatory courses by August 31, 2025, which will ensure that you are well-prepared to address the challenges and opportunities AI presents in our educational environment. The optional courses are recommended for those who wish to deepen their understanding of AI applications in education.

For your convenience, we have implemented auto-enrolment and reporting features. Each course can be completed within 2-3 hours and includes quizzes to check understanding, with a passing score set at 80%. Upon completion, you will receive a badge issued by the Academy of Education Excellence (AEE).

Your participation in these courses is essential for maintaining the high standards of teaching and learning that define our institution. Thank you for your commitment to advancing our educational practices and supporting our students' success in the AI era.

For enquiries, please contact cei@ust.hk.

Best regards,
Yike Guo, Provost
Jimmy Fung, Associate Provost (Teaching & Learning)
Sean McMinn, Director of Center for Education Innovation